

Meeting Minutes for Regular Monthly Commission Meeting

Date: July 13, 2021

Time: 7:30 PM

Location: Ryland Heights Municipal Building @ 10145 Decoursey Pike, Ryland Heights, KY 41015

Call to Order- Meeting called to order by Mayor John Cole at 7:31pm

Invocation- led by Commissioner Claggett

Pledge to Flag - led by Mayor Cole

Roll Call

- Commission members present:
 - Mayor John Cole, Commissioner Carrol Bowman, Commissioner Ralph Collins, Commissioner Todd Claggett, Commissioner Jason Ponder
- Commission members absent: None
- Staff members present:
 - Kristi Zavitz, City Clerk, Rod Rigacci, Treasurer, Ted Knoebber, City Attorney Arrived 8:04pm
 - Staff members absent: None

Agenda Approval

- Agenda reviewed by each Commission member for the regular meeting July 13, 2021.
 - Motion to accept by Commissioner Collins, Seconded by Commissioner Ponder
 - All yeas on the vote. Motion approved.

Minutes Approval

- Minutes were reviewed by each Commission member for the regular meeting June 8, 2021.
 - No Corrections requested to the minutes.
 - Motion to accept by Commissioner Collins, Seconded by Commissioner Bowman
 - All yeas on the vote. Motion approved.

Treasurer's Report

- Treasurers report by: Rod Rigacci, Treasurer May and June Reports
 - For May Treasurer's report
 - Motion by Commissioner Ponder Seconded by Commissioner Claggett Ayes 5 Nays 0 Unanimously in favor
 - For June Treasurer's report
 - Motion by Commissioner Ponder Seconded by Commissioner Bowman Ayes 5 Nays 0 Unanimously in favor with the understanding of looking into a duplicate check # 2658 and verifying that it should only count once.
- Municipal Road Aid (Reporting) – Nothing to report
- Investment decision – Discussion concluded this will be tabled until a need for investing is needed.
- KLC Insurance Signature – No Motion was brought but a vote was cast for all in favor, it was unanimous all Ayes, and No Nays.
- Signature for 1yr with the Auditors – Favorable Motion by Mayor Cole, Unanimous Vote, All in favor all Ayes, No Nays
- Budget vs Actual was not given, Treasurer Rigacci is currently working with Auditors on how to report the budget with the Cares Act Funds

Correspondence

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(continued)

- Monthly Sales Report - Given
- Permits Issued – Given
- PDS Open Violations Report – None
- Emails
 - Complaint from a resident – Is currently being handled with PDS and Mayor Cole
 - Waterline (Locust Pike) Project
 - Meeting to be set with Kenton County Water District No action at this time. Awaiting results from meeting.

Committee Reports:

- **Parks Report**
 - Commissioner Bowman – Front Portion paid for, waiting on valves
- **Roads Report**
 - Mayor Cole – Nothing to report
- **Veterans Affairs Committee** – Cut offs for taking names will now come after a flyer goes out with the Tax Statements, then we will go forward in the spring once it warms back up.
- **Other Committees Report -**

Privilege of Floor

Old Business

Informational:

- Codification Grant **UPDATE:**
 - Nancy Collins reported – 5 not 10 Binders have come in, she has reported the issue.

New Business

Informational:

- It has been brought to the City's attention that a waiver needs to be accomplished about fences in residential housing. Commissioner Ponder has been assigned to bring research back to the next meeting about what fences will be give clear instruction on size, and material to be used and the waiver to be submitted to the Kenton County Planning Commission.

Action Items:

- First Reading of Ordinance 7-13-21(1) Interlocal Agreement with Kenton County Joint Code Enforcement Board by Ted Knoebber, City Attorney
 - No motion brought at this time
- Mayor Cole asked for permission to use up to \$125,000 from the ARP on a Water Project. This will be researched more with the water district and the Mayor. The Northern Kentucky Water District Engineer is to meet at 3pm 17 July.
 - A unanimous vote was cast and it was all in favor all Ayes and zero Nays.
- KLC Insurance was briefed and Mayor Cole as for unanious vote to sign for another year and given the changes, all in favor, zero Nays.

Executive Session: None

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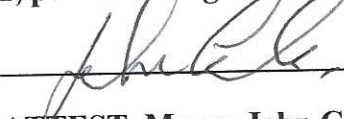
(continued)

Adjourned- A motion was made to adjourn the meeting by Commissioner Bowman with a second by Commissioner Collins. Meeting adjourned at 9:31pm.

Meeting prepared by Kristi Zavitz, City Clerk on 7-15-21, per recording #71 and meeting notes.



ATTEST, Kristi Zavitz, City Clerk



ATTEST, Mayor John Cole